

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
October 14, 2014**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, October 14, 2014 at 7:00 p.m. in regular session with Mayor Phillip Burch presiding, and the following present to wit:

Jose Luis Aguilar	Bill Rogers
Kent Bratcher	Nora Sanchez
Manuel Madrid, Jr.	Jeff Youtsey

The following were absent:

Terry Hill
Raul Rodriguez

Also present:

Aubrey Hobson, City Clerk-Treasurer
John Caraway, City Attorney

It was determined that a quorum was present. The invocation was given by Mayor Burch, and all joined in the Pledge of Allegiance.

City Departments and Employees

Jim McGuire introduced Mike Christensen as the City's new Building Inspector.

Councilor Youtsey moved to consider agenda item 16D at this time. The motion was seconded by Councilor Aguilar and upon vote, the motion passed.

Item 16.B

Mayor Burch gave an update on status of MOU with Artesia Public Schools for a swimming pool. He stated that the Planning Committee had some concerns over the recurring costs of running a swimming pool. Mayor Burch then opened the meeting up to anyone in attendance to voice their opinions. There were several people from the private community, as well as 3 staff members from Artesia General Hospital who voiced their support for a community swimming pool.

Consent Agenda

Councilor Rogers moved to approve the Consent Agenda as written. The motion was seconded by Councilor Madrid and upon vote, the motion passed. Councilor Youtsey moved to pull item 6B for discussion. After the discussion, Councilor Youtsey moved to approve item 6B. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

The Consent Agenda includes:

1. Approval of Minutes: *September 23, 2014 – Regular meeting
2. Consideration of Bids:
3. Contracts, Leases and Agreements:
 - A. *Approval of agreement with 7024U

4. Appointments:
 - A. Approval of appointment of Lauren Austen to the Lodgers Tax Advisory Board to fulfill the term to expire June 2016
 - B. Approval of re-appointment of Joy Barr to the Lodgers Tax Advisory Board (term to expire June 2018)
 - C. Approval of re-appointment of Jess Holmes to the Lodgers Tax Advisory Board (term to expire June 2018)
 - D. Approval of appointment of Phillip Burch as Voting Delegate and Aubrey Hobson as Alternate for the NLC 2014 Congress of Cities & Exposition in Austin, TX.
5. Resignations:
 - A. Accept the resignation of Marcos Lopez, Facilities Maintenance Tech, effective September 26, 2014
6. Dates of Hearing:
 - A. *Ratification of Mayor Burch's approval to set a public hearing on October 28, 2014 for consideration of a liquor license (change to the ownership of corporation) for Piccolino's Restaurant, 201 N. 1st Street.
 - B. Permission to set a public hearing for November 11, 2014 for consideration of an ordinance amending Title 7 (Public Utilities) of the Artesia Municipal Code by adding Chapter 7-4 (Water Conservation)
 - C. Permission to set a public hearing for November 11, 2014 for consideration of an Affordable Housing ordinance
7. *Travel and Training:
 - A. Legislative – Permission to attend the NM Infrastructure Finance conference in Pojoaque, NM. Request actual expenses and mileage
 - B. Fire – Permission for one (1) employee to attend the Adult Fall Protection-NM Healthy Aging Collaborative in Albuquerque, NM. Request actual expenses
 - C. Police – Permission for two (2) employees to attend the Supervision, Leadership and Officer Discipline training in Rio Rancho, NM. Request actual expenses
 - D. F&A – Permission for one (1) employee to attend the How To Deliver Exceptional Customer Service training in Roswell, NM. Registration is the only cost
 - E. Planning – Ratification of Mayor Burch's approval for one (1) employee to attend the CBO exam prep in Englewood, CO. Request actual expenses
 - F. Streets – Permission for three (3) employees to attend the SW Turfgrass Association meeting in Albuquerque, NM. Request actual expenses
 - G. Wastewater – Ratification of Mayor Burch's approval for one (1) employee to attend the NMWWA NE Section workshop in Espanola, NM. Request actual expenses and mileage
 - H. Purchasing – Permission for one (1) employee to attend the NMPPA Fall conference in Las Cruces, NM. Request actual expenses
 - I. Fire – Permission for one (1) employee to attend the Fire Officer II training in Socorro, NM. Request actual expenses
 - J. Fire – Permission for one (1) employee to attend the Executive Development training in Emmitsburg, MD. Request actual expenses
 - K. Fire – Permission for one (1) employee to attend the Fire Service Chief Executive Officer training in College Station, TX. Request actual expenses
 - L. Fire – Permission for one (1) employee to attend the Leadership Development Symposium in San Marcos, TX. Request actual expenses
 - M. Police – Ratification of Mayor Burch's approval for one (1) employee to attend the Verbal Judo class in Las Cruces, NM. Request actual expenses
 - N. Library – Permission for one (1) employee to attend the NMLA Annual conference in Ruidoso, NM. Request actual expenses
 - O. Fire – Permission for two (2) employees to attend the Social Media Marketing training in Albuquerque, NM. Request actual expenses
8. Use of Facilities (*approval contingent upon receipt of all applicable fees, license(s) and dept approvals*):

9. Routine Requests for City Facilities:
 - A. *Artesia Chamber of Commerce has requested the closure of Bulldog Boulevard from 8 am – 2 pm on Wednesday, October 29, 2014 for the Annual NM Mesa Conference. Request waiver of fees. *Contingent upon proof of insurance*
10. Budgeted Items:
 - A. *Approval of Lodger's Tax Requests:
 - 1) Artesia MainStreet (\$20,000)
 - 2) Ocotillo Performing Arts Center (\$75,000)
11. Non-budgeted Items:
12. *Payment of Bills

Public Hearings

Mayor Burch declared the meeting open for public hearing for the following:

- A. Consideration and approval of Phase III Industrial Park Replat of Tract A in Sec.32, T16S, R26E into 2 Tracts and vacate Easements and Right Of Way

Jim McGuire stated that this formalizes 2 plots.

No public comments were received.

Councilor Rogers moved to approve Phase III Industrial Park Replat of Tract A in Sec.32, T16S, R26E into 2 Tracts and vacate Easements and Right Of Way. The motion was seconded by Councilor Bratcher and upon roll call vote, with the following votes recorded:

Aye: Aguilar, Bratcher, Madrid, Rogers, Sanchez, Youtsey
Nay: none
the motion passed.

ORDINANCE NO. 948

- B. Consideration and approval of Blair Addition, Block 2, vacate 20' alley in Section 17, T17S, R26E

No public comments were received.

Councilor Rogers moved to approve Blair Addition, Block 2, vacate 20' alley in Section 17, T17S, R26E. The motion was seconded by Councilor Madrid and upon roll call vote, with the following votes recorded:

Aye: Aguilar, Bratcher, Madrid, Rogers, Sanchez, Youtsey
Nay: none
the motion passed.

ORDINANCE NO. 949

C. Consideration and approval of a Zoning Code Variance, set back requirements to set a Manufactured Home zoned "SA-2" Waller No.2, Block 2, N118.5' of the E.60' of Lot 24

Jim McGuire stated the manufactured home the owners wanted to place on the property encroached upon the setback requirements by 7 ½ feet.

Arnold Soto, owner of the property, came before the Council to ask for their approval so that they can get settled into their new home.

Councilor Aguilar moved to approve the Zoning Code Variance, set back requirements to set a Manufactured Home zoned "SA-2" Waller No.2, Block 2, N118.5' of the E.60' of Lot 24. The motion was seconded by Councilor Sanchez and upon roll call vote, with the following votes recorded:

Aye: Aguilar, Bratcher, Madrid, Rogers, Sanchez, Youtsey

Nay: none

the motion passed.

Period for Hearing Visitors

Boy Scout Troops 228 and 219 were in attendance of the meeting to earn their Citizenship Merit Badges. Councilor Aguilar asked each Boy Scout to stand and introduce themselves:

Boy Scout Troop 228	Boy Scout Troop 219	
Zach I. – Star Scout	Austin B.-Tenderfoot	Alex B.-Tenderfoot
Tristan K. – Star Scout	Mauricio M.-2 nd Class	Anthony A.-Tenderfoot
Heath C. – Star Scout	Alex K.-Tenderfoot	Jon H.-Tenderfoot
	Bob Flynn-Scout Master	
	Leo Vasquez-Asst. Scout Master	

Personnel

Councilor Bratcher moved to approve, upon recommendation of the Mayor, and subject to successful completion of required pre-employment testing, to hire Juan Reyes to the position of Certified Police Officer at a salary of \$4191 per month (CA31). The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Councilor Bratcher moved to approve, upon recommendation of the Mayor, and subject to successful completion of required pre-employment testing, to hire Rachael Scott to the position of Un-Certified Police Officer at a salary of \$3100 per month (CA31). The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Bill Thalman presented the safety statistics.

Councilor Rogers asked Bill Thalman to give some insight into the IT memo regarding the transfer of files from one server to another.

Bill Thalman reported to Council that the mural restoration project at the Library had been completed with minimal disruption to Library business.

Public Safety

Fire

Division Chief Burks presented the department statistics.

Police

Chief Raley presented the department statistics.

Community Development

Jim McGuire presented the department statistics. He reported that interviews for the Zoning Coordinator had been conducted. He also reported that interviews for the Recreation Specialist had been done, but they needed to regroup before any decisions were made.

Infrastructure

Councilor Youtsey moved to approve the bid for the Automatic Meter Reading System upgrade and water meter replacement project phase I to File Construction, LLC. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Councilor Rogers moved to approve the Memorandum of Agreement with the NM Department of Transportation to conduct load ratings and mandatory bridge inspection. The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

City Clerk

Councilor Rogers moved to approve the budget adjustment resolution. The motion was seconded by Councilor Youtsey and upon vote, the motion passed.

RESOLUTION NO. 1551

Mayor

Councilor Bratcher moved to approve the resolution supporting road improvements for Highway 82. The motion was seconded by Councilor Madrid and upon vote, the motion passed.

RESOLUTION NO. 1552

Councilor Rogers moved to approve the resolution supporting road improvements for Highway 285. The motion was seconded by Councilor Madrid and upon vote, the motion passed.

RESOLUTION NO. 1553

Councilor Youtsey moved to move Trick or Treat from Friday, October 31, 2014 to Saturday, November 1, 2014. The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

There being no further business to come before the Council, the meeting adjourned at 8:40 p.m.
October 14, 2014.



Mayor

ATTEST:



City Clerk